

BRIDAL ANNOUNCEMENT FORM

Thank you for submitting a bridal announcement to one or more Journal West 10 (JW10) newspapers.

- **DEADLINE:** Information is due no later than two weeks before the requested run date.
- **COST:** \$30 in one newspaper without a photo, or \$40 with a photo. The price is \$75 total if published in two or more JW10 newspapers.
- **CONTACT US:** If you have any questions, call (901) 433-9138.

1. Type of announcement (select just one) - *required*

Engagement Wedding

2. Select the publication(s) - *required*

Choose in which newspaper(s) the announcement should be published:

The Bartlett Express *The Millington Star*
 The Collierville Independent *The Shelby Sun Times*

3. Headline - *required*

_____ - _____
Last name of bride

Last name of bridegroom

4. The contact person who is submitting this form - *required*

_____ Name

_____ Phone (XXX) XXX-XXXX

_____ Email

5. Publication date - *required*

The requested date of publication must be at least two weeks in the future and must be a Wednesday if it's for *The Collierville Independent* or a Thursday for all other JW10 newspapers.

_____ Date (DD/MM/YYYY)

6. Ceremony information - *required*

_____ Wedding date (DD/MM/YYYY)

_____ Ceremony time

a.m. or p.m.

_____ Wedding location (name of church or other facility + city/state). Example: First Baptist Church of Bartlett, Tenn.

7. Honeymoon & residence - *optional*

_____ Honeymoon location

_____ City/state where the newlyweds will reside

8. INFORMATION ABOUT THE BRIDE - *required*

First name

Middle initial/name (optional)

Last name (maiden name)

Last name she will use after marriage (if not specified, we will use the bridegroom's last name)

Hometown & state

9. Information about the bride - *optional*

HIGH SCHOOL Not applicable.

Name of her high school & its location (city & state): _____

Status*:

<input type="checkbox"/> Currently attending	<input type="checkbox"/> Attended but did not graduate	<input type="checkbox"/> Completed GED
	<input type="checkbox"/> Graduated	

* If not specified, we will say "attended."

COLLEGE (UNDERGRADUATE) Not applicable.

Or any post-secondary education, such as a technical school, seminary, beauty school, certification program, etc.

Name of her undergraduate college & its location (city & state): _____

Degree or certification obtained/sought. Include any specialty, concentration, track, or area of emphasis:

Example: Bachelor of Science in Chemistry with an emphasis in biochemistry

Status*:

<input type="checkbox"/> Has applied to attend	<input type="checkbox"/> Currently attending	<input type="checkbox"/> Graduated
<input type="checkbox"/> Was accepted and plans to attend	<input type="checkbox"/> Attended but did not graduate	<input type="checkbox"/> Completed GED

* If not specified, we will say "attended."

COLLEGE (GRADUATE SCHOOL) Not applicable.

Name of her graduate school & its location (city & state): _____

Graduate degree obtained/sought. Include any specialty, concentration, track, or area of emphasis:

Examples: Master of Arts in Sociology; or Ph.D. in Business Administration with an emphasis in Management Information Systems

Status*:

<input type="checkbox"/> Plans to attend	<input type="checkbox"/> Attended but did not graduate	<input type="checkbox"/> Completed all but dissertation
<input type="checkbox"/> Currently attending	<input type="checkbox"/> Completed all but thesis	<input type="checkbox"/> Graduated

** If not specified, we will say "attended."*

CAREER

Bride's job title: _____ Her employer: _____

City/state where she works: _____

Homemaker

BRIDE'S FAMILY

For any people you wish to include in your announcement, please specify the person's (1) name, (2) if the person is deceased, (3) if he/she is a stepfather/stepmother, etc. (if you wish to make that distinction) and (4) the person's city/state of residence:

Mother of the bride: _____

Father of the bride: _____

Maternal grandmother: _____

Maternal grandfather: _____

Paternal grandmother: _____

Paternal grandfather: _____

10. INFORMATION ABOUT THE BRIDEGROOM - *required*

First name

Middle initial/name (optional)

Last name

Hometown & state

11. Information about the bridegroom - *optional*

HIGH SCHOOL Not applicable.

Name of his high school & its location (city & state): _____

Status*:

<input type="checkbox"/> Currently attending	<input type="checkbox"/> Attended but did not graduate	<input type="checkbox"/> Completed GED
	<input type="checkbox"/> Graduated	

* If not specified, we will say "attended."

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Or any post-secondary education, such as a technical school, seminary, beauty school, certification program, etc.

Name of his undergraduate college & its location (city & state): _____

Degree or certification obtained/sought. Include any specialty, concentration, track, or area of emphasis:

Example: Bachelor of Science in Chemistry with an emphasis in biochemistry

Status*:

<input type="checkbox"/> Has applied to attend	<input type="checkbox"/> Currently attending	<input type="checkbox"/> Graduated
<input type="checkbox"/> Was accepted and plans to attend	<input type="checkbox"/> Attended but did not graduate	<input type="checkbox"/> Completed GED

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Graduate degree obtained/sought. Include any specialty, concentration, track, or area of emphasis:

Examples: Master of Arts in Sociology; or Ph.D. in Business Administration with an emphasis in Management Information Systems

Status*:

<input type="checkbox"/> Plans to attend	<input type="checkbox"/> Attended but did not graduate	<input type="checkbox"/> Completed all but dissertation
<input type="checkbox"/> Currently attending	<input type="checkbox"/> Completed all but thesis	<input type="checkbox"/> Graduated

** If not specified, we will say "attended."*

CAREER

Bridegroom's job title: _____ His employer: _____

City/state where he works: _____

Homemaker

BRIDEGROOM'S FAMILY

For any people you wish to include in your announcement, please specify the person's (1) full name, (2) if the person is deceased, (3) if he/she is a stepfather/stepmother, etc. (if you wish to make that distinction) and (4) the person's city/state of residence:

Mother: _____

Father: _____

Maternal grandmother: _____

Maternal grandfather: _____

Paternal grandmother: _____

Paternal grandfather: _____

12. Engagement/wedding photo - *optional*

Please check one below. (When submitting a photo, be sure to include the couple's names.)

- MAILED: Photo will be mailed to 2850 Stage Village Cove, Suite #5, Bartlett, TN 38134.
- EMAILED: Photo will be emailed to the newspaper's editor; file must be in .jpg format:
 - *The Bartlett Express*: carolyn.bahm@journalinc.com
 - *The Collierville Independent* or *The Shelby Sun Times*: graham.sweeney@journalinc.com
 - *The Millington Star*: thomas.sellers@journalinc.com
- ONLINE: Download photo from this website: _____.
- PHYSICAL PHOTO: Photo is paper-clipped to this form; do not staple. (Must be an original photo, NOT one printed from a computer or a copier.)
- NONE: There will be no photo.

Photo hints:

- The photo should be sharply focused.
- Use .jpg format for any digital photo file submitted.
- Color or black-and-white photos are accepted.
- The photo should be a high quality one, not a low-resolution image. A high-resolution photo file typically is about 1MB or larger. If your photo's file size is measured in kilobytes, it is of a lower resolution and may not reproduce well in print.
- PICK UP PROMPTLY or include a self-addressed stamped envelope for the photo's return. Any photos may be discarded 30 days after the date of publication.

13. Payment information:

There is a \$30 fee for an announcement in one newspaper without a photo, or \$40 if a photo is included. The cost is \$75 total for publication in two or more JW10 newspapers. Please specify the couple's names with any payment. Payment in advance is required; select your payment method below:

- PAY BY PHONE: Call (901) 433-9138 during business hours with credit card information.
- MAIL: [Name of newspaper], 2850 Stage Village Cove #5, Bartlett, TN 38134. Must be a check or money order made out to the newspaper. Include the couple's names on the check or money order. *Please do NOT mail cash!*
- HAND-DELIVER: Hand-deliver check, cash or money order (same address as above).

FOR INTERNAL USE ONLY: Initials & date here if payment has been accepted: _____